

MULTI-FACTOR AUTHENTICATION “MOBILE APPLICATION”



On your corporate computer

Browse the following URL
<https://aka.ms/mfasetup>

A screenshot of the Microsoft sign-in page. At the top left is the Microsoft logo. Below it is the text "Sign in". There is a text input field containing the email address "security@argos.com.co". Below the input field is a horizontal line. Under the line are two links: "Can't access your account?" and "Sign in with a security key" followed by a question mark icon. At the bottom right is a blue button with the text "Next".

Access with your username and password,
then it informs you that more information is
required to continue, click Next

A screenshot of the Microsoft "More information required" page. At the top left is the Microsoft logo. Below it is the email address "security@argos.com.co". The main heading is "More information required". Below this is the text "Your organization needs more information to keep your account secure". There are two links: "Use a different account" and "Learn more". At the bottom right is a blue button with the text "Next".

We select: "**Mobile Application**" and "**Receive notifications for verification**" and click on configure, then scan with the mobile application the QR code that it generates.

Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 1: How should we contact you?

Mobile app ▼

How do you want to use the mobile app?

☒ Receive notifications for verification

☐ Use verification code

To use these verification methods, you must set up the Microsoft Authenticator app.

Set up

Mobile app has been configured.

Next

Configure mobile app

Complete the following steps to configure your mobile app.

1. Install the Microsoft authenticator app for Windows Phone, Android or iOS.
2. In the app, add an account and choose "Work or school account".
3. Scan the image below.



Do not scan
Is an example.

If you are unable to scan the image, enter the following information in your app.
Code: 997 985 396
Url: <https://co1pfpad06.phonefactor.net/pad/931370574>

If the app displays a six-digit code, choose "Next".

Next

cancel

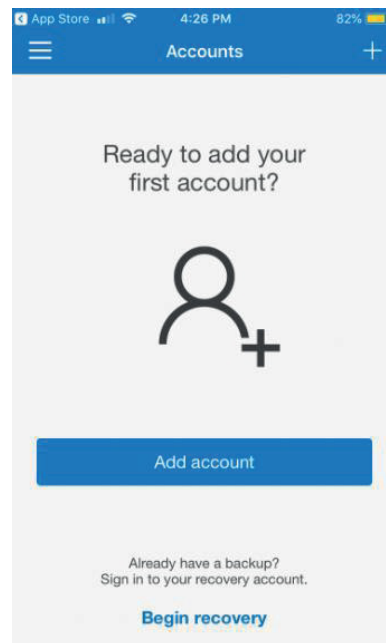


On your mobile device

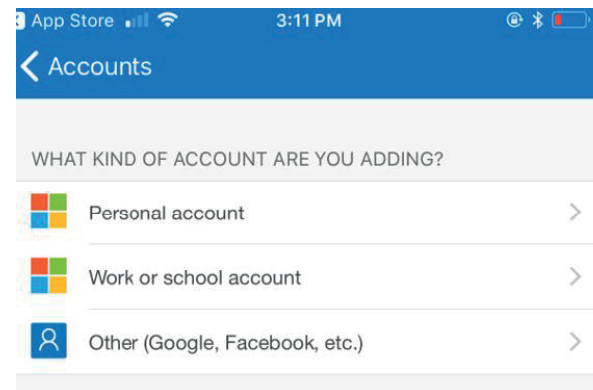
Download the application
"Microsoft Authenticator"



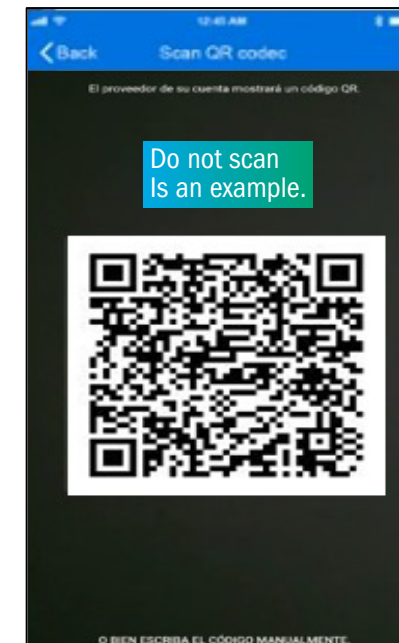
+ Add account



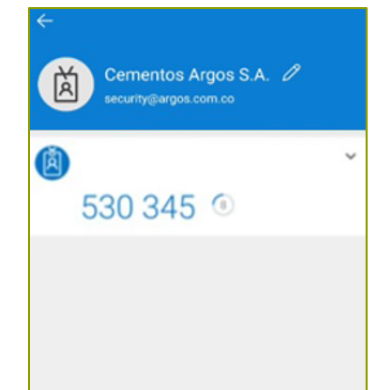
Select "Professional or educational account"



You scan the QR Code generated on the Microsoft website



Your account appears with a 6-digit code that will change every 30 seconds

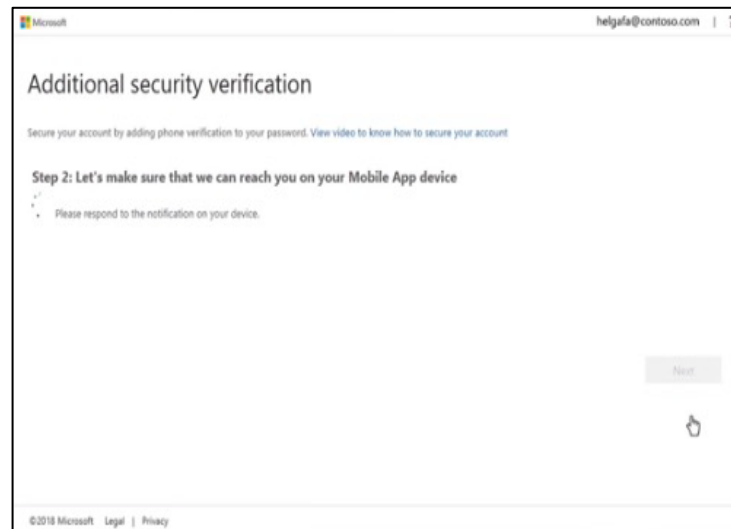


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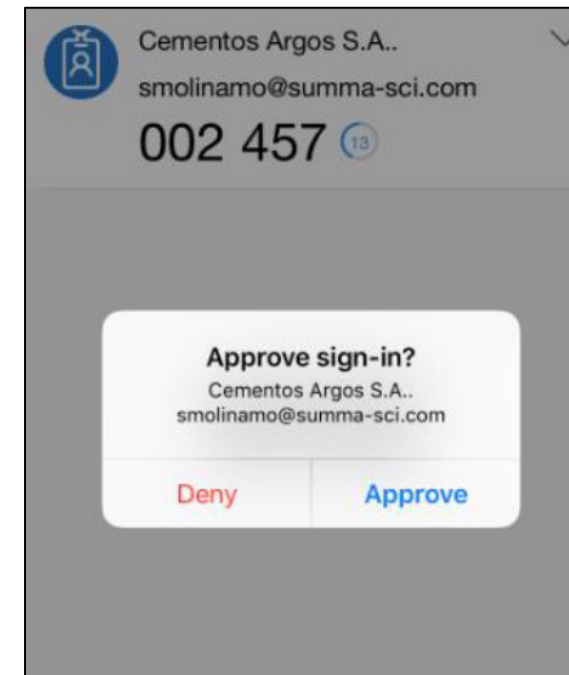
On your corporate computer

It will ask you to verify the process as it appears in the first image



On your mobile device

Click "APPROVE" to confirm the configuration.





On your corporate computer

It will ask you to add a mobile number to configure your cell phone in case the Microsoft Authenticator does not work for you at any time

Additional security verification

Secure your account by adding phone verification to your password. [View video to know how to secure your account](#)

Step 3: In case you lose access to the mobile app

United States (+1)

Invalid phone number. Please provide a phone number in following format: 999 999 9999

Next

Your phone numbers will only be used for account security. Standard telephone and SMS charges will apply.

Fill in the information as shown in the image by entering your cell phone number again and save

Additional security verification App Passwords

When you sign in with your password, you are also required to respond from a registered device. This makes it harder for a hacker to sign in with just a stolen password. [View video to know how to secure your account](#)

what's your preferred option?

We'll use this verification option by default.

Notify me through app

how would you like to respond?

Set up one or more of these options. [Learn more](#)

☒ Authentication phone

United States (+1)

Invalid phone number. Please provide a phone number in following format: 999 999 9999

☐ Office phone

Select your country or region

6046398 E

Extension: 64273

☐ Alternate authentication phone

Select your country or region

☒ Authenticator app or Token

Set up Authenticator app

Authenticator app - SM-A305G

Delete

Authenticator app - SM-A305G

Delete

Save

cancel

